



CBSL **Colchester Baseball & Softball League**

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CBSL
PO Box 114
Colchester CT 06415

February 3, 2025 - General Meeting Minutes - 7:00 PM / Abundant Life Church

Call to Order: 7:03 PM

Attendance: Seth Breitmaier, Angela Hruska, Mike Kaiser, Arnold Ewings, Kyle Calash, John Naples, Adam Michaud, Nick Poirier, Amy Pfaffenbach, Sean Zetervall, Hazen Sturtevant, Sean Lowe, Michael Chachskis

Minutes of Last Meeting: Provided by league secretary on website

Meeting Topics

- **President's Report**
 - Town Meeting on January 30th
 - Building Committee was unanimously approved
 - There is a general committee application on the First Selectman's website if you would like to be on the committee, you can apply
 - District Discussion (will occur at a future meeting) Scheduling Fairness - CBSL's ADAs and the President will address how to make a fair schedule throughout the league.
 - Dominate the Diamond Invites should have gone out.
 - If you would like to have access to this please reach out to Seth.
 - [Move the next EOB meeting to February 17th](#)
 - [General Meeting for March 11th](#)
 - [This will be the Safety Training Meeting as well as the General Meeting](#)
 - [Nick will run this meeting.](#)
 - Required Training
 - All EOB Members please see [Attachment 1](#)
 - Please complete ASAP if you have not completed these requirements
 - *Head coaches will need the Abuse Awareness Training
 - Anyone working with kids on the field need a background check
- **Treasurer Report**
 - Account Balances (Checking, Money Market and CD)
 - Financial Aid Update (Total in Financial Aid)
 -
- **Safety Plan**
 - Start drafting our 2025 Safety Plan - Tim
 - *Make sure to include in Safety Training that phones should always be on and location of AED



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- We will need to have the plan sent to Little League by March 1st
- CPR Training
 - Discussion: At this time we are the only league in town requiring CPR Training. We are recommending not having the requirement of CPR training for head coaches.
 - We can find a way to get this training to people who would like it, but not have it as a requirement.
 - Hazen made a motion to no longer require CPR training for head coaches. Adam second the motion.
 - Yes-10 No-0 Abstain-0
 - Motion passed
- Governance Document Update Committee
 - Constitution was submitted on January 27, 2025
 - We are waiting to hear back on the status of the document
 - Next Steps
 - Bylaw Update
 - Items that came out of the constitution (due to the formatting) need a place in the bylaws
 - Tournament Team Process needs to match what we are doing.
- Registration, Coordinators, Coaches Interviews of Head Coaches

Proposed list of Baseball and Softball Coordinators in table below.

	BB Coordinators	SB Coordinators
BRB	Greg	
Tee Ball	Sean	
Rookies	John N	Sean
Minors	Matt P	Adam
Majors	Mark	John C
Junior/Seniors	Hazen	John Dean

- Motion to approve the Baseball and Softball Coordinators made by John Naples. Second by Arnold Ewings.
 - Yes- 8
 - No- 0
 - Motion passed
- Coaches Interviews



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- Schedule to accommodate list of head coaches - Sean is working on this
- Status of Interview Sheets- Sean is working on this
 - If you have any suggestions for changes to be made to the interview sheet send to Sean by Wednesday, 2/5/25
- Status of sign up (We need approximately 6 EOB members each night)
 - Tuesday - John N., Amy, Adam, Angela, Mark, Hazen
 - Wednesday - Arnold, Adam, Nick, Kyle
- Coaches Selection Meeting - [February 13th virtually at 8:00 pm](#)
- Registration Numbers as of 1/31/25

	BB 2025 (1/31/25)	2025 Team Numbers	SB 2025 (1/31/25)	2025 Team Numbers
BRB	13	1		
Tee Ball	54	8		
Rookies	47	5	22	2
Minors	36	3	18	2
Majors	30	3	11	1
Junior/Seniors	21 (15 WL)	2	12 (7 WL)	1
Totals	180	22	51	6

*Update to the table- looking to get 3 teams of Rookie Softball

- Current Head Coaching Numbers - Doing Good based on current numbers
 - BRB - Greg
 - Tee Ball - **5** (8) -3
 - BB Rookies - 6 (5)
 - BB Minor - 5 (3)
 - BB Majors - **2** (3) -1
 - BB Juniors - 2 (2)
 - SB Rookies - 4 (2 - 3)
 - SB Minor - 4 (2)
 - SB Major - 1 (1)
 - SB Junior - 1 (1)
- Number of coaches needed in parentheses, number listed is how many we have currently signed up
- Assessments
 - Date and Times
 - Major Baseball
 - Time and Date - 7:00 to 8:00 am @ WWIS on February 22 and 23rd, players should arrive by 6:45 am
 - Who is supporting? [Mark \(Lead\)](#), [Matt](#), [Seth](#), [John Naples](#)
 - [Will need 4 people in each assessment directing this](#)



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- What equipment is needed:
 - Net
 - Check with Mark to see what additional equipment
- Juniors Baseball
 - Time and Date - 7:00 to 8:00 am @ WWIS on February 22 and 23rd, players should arrive by 6:45 am
 - Who is supporting? [Hazen \(lead\)](#), [Tim](#), [Nick](#), [Bill K.](#)
 - What equipment is needed:
 - Pitching Machine
 - Net
 - Bases
- Major and Junior Softball
 - *Currently there is one team for Majors and one team for Juniors Softball
 - This can be run as a divisional practice to use the space as well. Can keep together or separate depending on preference.
 - Time and Date - 7:00 to 8:00 am @ WWIS on February 22 and 23rd, players should arrive by 6:45 am
 - Who is supporting? [John C \(Lead\)](#), [Sean](#), [Karen](#), [Adam](#), [Reggie \(reach out\)](#), [John Dean \(reach out\)](#)
 - What equipment is needed:
 - Seth will add this in
 - Nets
- Rookie and Minor Baseball
 - Time and Date
 - Rookies - 12:00 to 1:15 pm @ WJJMS on February 23rd, players should arrive by 11:45 am
 - Minors - 1:15 to 2:30 pm @ WJJMS on February 23rd, players should arrive by 1:00 pm
 - Who is supporting? [Matt \(Lead\)](#), [Seth](#), [Sean](#), [John N](#)
 - What equipment is needed: List needs to be made
- Rookie and Minor Softball
 - Time and Date
 - Rookies - 2:30 to 3:45 pm @ WJJMS on February 23rd, players should arrive by 2:15 pm
 - Minors - 3:45 to 5:00 pm @ WJJMS on February 23rd, players should arrive by 3:30
 - Who is supporting? [John \(Lead\)](#), [Sean](#), [Adam](#), [Karen](#)
 - What equipment is needed



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- *Sean will work on a schedule for within the time blocks for individual
 - Uniform Try-Ons - Hazen, Mallory and Angela, Candace Michaud , Stacy Ewings
 - Checking Players In and Merchandising - Danielle (reach out) , Arnold, Amy and Hazen
 - Seth will send email to finalize the following with Head Coaches:
 - Assessment Date and Time
 - Technical Training March 9th Sunday (Time is TBD based on church)
 - Draft Week - February 24th - 28th with Player Agent and Division Coordinator
 - Safety Training on March 10th (General Meeting)
 - Optional CPR Training - Saturday March 22nd (Time is TBD)
- Competition Committee Follow-Ups
 - Divisional Practices and Sunday Training
 - Softball Plan Update - John, Adam, and Sean
 - Baseball Plan Update - Matt, Nick, Mark, John, Hazen
 - Tournament Team
 - Setting Expectations, including consistency
 - Selecting the Coaches
 - Tryout Process
 - Selection Process
 - Practices schedule during the season
 - Practices schedule after the season
 - Due Date by March 1st
 - Plan Update - (Mark, John C, Matt, Nick, Sean)
 - Process for Moving Players Up (Attachment 2)
- Uniform Follow-up
 - Update on Final Uniform Selections - Hazen, Matt & John C.
 - Matt Parsons and John Carroll will work with Hazen on this
- Merchandise
 - RFP update - Hazen and Adam
 - Adam and Hazen reached out to three separate vendors and got some numbers back. Will look at the numbers and will share with the board.
 - One vendor will keep the online store up for the year, the other two will keep it up for a few weeks, close the online store, fill the order, and then re-open the online store.
 - Looking to get more of an online storefront instead of having to keep as many items on hand



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- Continuing to look at the options. Will share out after they have heard from final vendor.
- Sponsorship Update
 - Update from Hazen
 - 27 Team Sponsors as of February 3, 2025
- Equipment
 - Inventory plan - John Naples is working on this
 - Working on getting necessary equipment for assessments
 - Will put in an order for assessments within the next few days
 - John Carroll- balls, nets
 - John Naples will follow up with John Carroll to see what is needed for Softball assessments
 - Nick will help John Naples with which balls to order
- Future Committees
 - Feature Game of the Week
 - Weekly Softball and Baseball Game under the lights
 - National Anthem, Announcements, Recognition of town businesses
 - Please see the Charter
 - 4-5 people on the Committee (Seth, Arnold, Angela, Kyle, Adam)
 - Will meet separately to make a game plan for the committee
 - Figure out featured games before District Meetings
 - Opening Day Committee - (Tim, Nick, John, Matt)
- Other topics:
 - Jersey Mike's Fundraiser- Tomorrow, February 4th from 5-9
 - 20% of orders will go to CBSL
 - Arnold will repost to Facebook tomorrow morning

2025 Meeting schedule: (2nd and 4th Mondays in most months)

Coaches Interviews - February 11 and 12, 2025

Coaches Selection - February 13, 2025 - Virtual @ 8:00 pm

Assessments - February 22 and 23, 2025

EOB - February 17, 2025 - Virtual @ 7:00 PM

Adjourn Meeting: 8:45



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League Website - www.cbsl.org

Respectfully submitted,

Angela Hruska



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Attachment 1 - EOB Requirements

Position	Name	Abuse Training	Background Check
President	Seth Breitmaier	Done	Done
Vice President	Nick Poirier	Done	Half Done
Treasurer	Danielle Bossie	Done	Half Done
Secretary	Angela Hruska	Done	Done
BB Director	Matt Parsons	Done	Done
SB Director	John Carroll	Done	Done
Player Agent	Sean Zetervall	Done	Done
Safety Officer	Tim Crowell		Half Done
Equipment Manager	John Naples	Done	Done
Information Manager	Amy Pfaffenbach	Done	Done
MAL 1	Hazen Sturtevant	Done	Done
MAL 2	Kyle Calash	Done	Done
MAL 3	Karen Belding		Done
MAL 4	Adam Michaud	Done	Done
MAL 5	Mark Simone		Half Done
MAL 6	Arnold Ewings		
MAL 7			



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Attachment 1 - CBSL Division Change Policy

To promote consistency and transparency, the following describes our approach for a player who is interested in playing in a division different from their little league age assigned division.

If you would like to request your child play in a division either a younger or older division than his or her little league age assigned division, please submit an email request to the player agent at the address below. Players who are league age 12 must play in the Major Division unless specific permission is granted by the Little League District Administrator. Players who are League Age 12 must complete the *Little League® Regulation V (a) Waiver Request Form for 12-Year-Old Participation in Minor Division* form.

IMPORTANT INFORMATION

1. There is no guarantee that a player will play at a different level.
2. CBSL will only allow players to participate in a younger division if it is assessed that there is a safety concern to the requesting player if he or she plays in the little league age assigned division.
3. CBSL's decisions to place a player into an older division will be based on skill evaluation and include factors such as:
 - a. League registration numbers
 - b. Safety of the requesting players, other players and other personnel
 - c. Prior experience in little league and other baseball programs,
 - d. Previous manager/coach input & recommendations,
 - e. Little League Baseball qualities including citizenship, discipline, teamwork and physical well-being, baseball knowledge, competition level,
 - f. Impact on other players, coaches & officials,
 - g. Player maturity level and
 - h. Other considerations deemed appropriate to an accurate placement.



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4. Players requesting to play up are subject to Little League International and CBSL local rules governing limits and restrictions on ages and/or the number of specific age groups that may move to a higher division along with any other restrictions including pitching, field positioning, playing time, etc.
5. The requesting player will be required to participate in skills assessments for BOTH the age assigned division AND the requested division (whether younger or older). Failure to participate in both will likely result in failure to qualify for placement in a non-default division and the player will not be allowed to move up/down.
6. Final approval is determined by the Player Agent and/or League President and/or their designee and is subject to all considerations pertinent to CBSL. Any decision by the League President is final.

If you have any questions about this please contact the CBSL 2025 Player Agent at playeragent@cbsl.org.

Thank You,

Seth Breitmaier
CBSL President